Q1.
Dear Deans/VPs,

This is where you enter the data from your Deans PAR template. Please plan to enter your data all at once! We do not have control over the Qualtrics server and do not want you to lose your work.

Please reach out to the PAR Tri-Chairs if you have any questions:
Brian Goo bgoo@chabotcollege.edu, Na Liu nliu@chabotcollege.edu, and Simon Abramowitsch sabramowitsch@chabotcollege.edu.

Q2.
Name of Your Area/Division:

Applied Technology and Business

Q3. Your Name:

Tracey Coleman

Q4.

Campus-Wide Issues

Q32. Programs in your division/area were asked to rank the seven recommendations PRAC put forward. Please review your Division/Area Summary Data Report (these reports aggregate all responses from programs in your division/area). Based on their responses and your own experiences, in ranked order, what do you believe are the top 3-5 campus-wide issues that deserve immediate attention?

Issue # 1

Improvement of fluency with business and human resource processes

Issue # 2

Improve and affirm program and area review resources

Issue # 3

Access and implement college procedures responding to student needs

Issue # 4 (optional)	

Issue # 5 (optional)	

Q33.

Service Area Outcomes

Q5. 1. Are there any programs/services/areas with service area outcomes in your division/area?

Yes No
○ ◉

Q6.
Please refer to your [Division/Area Summary Data Report](#) from Qualtrics. Service areas were asked the status of their SAO assessments. Have all service areas within your division/area assessed two SAOs in the past five years, *in which assessments included plans for continuous improvement*?

Note: To directly look up a service area's SAO assessment results, use this [SAO 2022 Assessment Update SPREADSHEET](#).

This question was not displayed to the respondent.

Q7.
If not, by when do you believe you can support the service areas in your division/area with filling out the [SAO 2023 Assessment Updates Survey](#) in Qualtrics?

This question was not displayed to the respondent.

Q8.

Learning Outcomes Assessment Results

Please refer to your [Division/Area Summary Data Report](#) from Qualtrics and the [SLO Assessment Report](#) to answer the following questions.

Q29. Are there any programs/services/areas with **student learning outcomes (SLOs)** in your division/area?

Yes No
◉ ○

Q25. Is assessment for all SLOs in your division/area up to date?

Yes No N/A
○ ◉ ○

Q9.
If not, by when do you anticipate being able to support faculty in your division/area with completing this process? (Or for VPs, how will you support the Deans to get this task completed?) Do you have concerns you would like to share?

> ATEC will complete remaining assessments by the end of the Fall 23 semester; Fire will complete all assessments by the end of Spring 24 and PLGL will complete by Spring 2024 as well, all other departments are complete. The ADMJ department seeks to develop and implement curriculum for the new "Modern Policing" Degree and Degree pathway, and plan to include CSU articulation and transferability of the new degree to select CSU and out of state accredited universities. The number of LE certificates has increased along with the LatinX and older student population. ATEC program has continued with a strong Non-credit program as well as the Mercedes Benz partnership, placing many students in dealerships. The most recent relationship with Volkswagen was highly sought after and is now a reality. BUS has increased the on-campus offerings for Fall 23 bringing enrollment head count to a pre-pandemic level. CAS continues to seek ways to strengthen the program in spite of not having a full-time faculty. The conversation of combining this program with Computer Science is on-going to help leverage the he needs of our students. ESYS courses are full and also lack a full-time faculty, however we were able to hire a lab technician to support current faculty and students. We were not able to retain the lab technician who resigned and are posting to the position hopefully before spring 24. ENT is working to develop new curriculum as well as hire more adjunct faculty to support the increased request of dual enrollment courses from our partners. FIRE program is continuing to grow with the recent opening of the new Hayward Fire Training Center. The transition is still in place as opening of the facility was delayed. INDT continues to improve hybrid offerings with student feedback and better utilization of publisher resources for student success. MTT continues to expand the non-credit courses and has seen significant increases in course enrollment more than previous years. PLGL has seen success in course offerings, job placement, and the increase of African American students in the program. REST continues to have strong online offerings meeting the student needs of the modality for the program. WELD has met all goals with increases in all areas including retention, persistence, and diversity of students in the program.

Q27. Please refer to your [Division/Area Summary Data Report](#) from Qualtrics and the [PLO Assessment Completion Report](#) to see how many Certificate and Degree Programs in your division assessed PLOs in the 5-year cycle. Programs who did not submit a complete PLO assessment are highlighted in pink.

Q28. Is assessment for all PLOs in your division/area up to date?

Yes No N/A
○ ◉ ○

Q29.
If not, by when do you anticipate being able to support faculty in your division/area with completing this process? (Or for VPs, how will you support the Deans to get this task completed?) Do you have concerns you would like to share?

> Fire will have the assessments completed by the end of Spring 24 and MTT will complete assessments by the end of Fall 23. All other departments are complete

Q11.
Reflections on Goals & Future Planning

Context: In their Fall 2021 PARs, programs in your division/area established goals to support continuous improvement in SLOs, PLOs, SAOs, meeting the college mission, or mission critical priorities in the Educational Master Plan. Please review the [Division/Area Summary Data Report](#) to see how programs in your division/area responded to the question: what is going well and what are some challenges regarding completing your programs/area's goals?

Q31. What trends in their accomplishments stand out regarding completing your division'/area's goals?

There were significant staffing challenges and some still exist, however we were able to add two lab technicians, replace the administrative assistant for public safety, hire a FIRE TECH faculty, and CE Outreach Specialist. These are significant achievements to align the needs of the department and improve the various as we achieve College goals, division goals and fulfill the Ed master plan for our area. There is still a need to replace one of the lab technicians and add a faculty member to ADMJ or PLGL to support the one faculty coordinating both areas and the Sheriff's Academy. We continue to add to our part-time faculty pool to meet dual enrollment needs, while focusing on culturally relevant pedagogy and continuing to increase our growth of a diverse student population, as well as non-traditional students in many of our programs. The recruitment and retention of more diverse students in our programs is a goal sought after in each department and appears to be gaining growth, however we are still utilizing more strategies to increase our numbers.

Q13.
What trends regarding challenges stand out regarding completing your division'/area's goals?

Strengthen K-12 partnerships at the high school level with aligned programs converting the students into Chabot students upon high school graduation in the CAS program as well as other trade programs in our area. The outreach specialist will support the areas in communicating this information going forward to our partners.

Q17.

Program Maps

Q18. 1. Have all program maps been updated in your division/area?

Yes No N/A
○ ◉ ○

Q20. 2. If not, by when do you believe you can support the programs in your division/area in completing their maps? Please share the Review Your Program Map document and Program Map Review Feedback form with faculty in your area to provide updates for maps. If faculty members need support to update program maps, they can reach out to Heather Oshiro hoshiro@chabotcollege.edu.

Most program maps are complete in ATB. The faculty are working with Heather to complete profile information and ensure students are able to connect with Student Success Team members with questions regarding program maps. The information pertaining to student programs and pathways is complete as the contact information is in process for many of the programs.

Q21.

Summary Analysis

Q34.
Please provide a summary of your division's/area's **key contributions/ major achievements** since the Fall 2022 Update Year PAR. (300 words)

Applied Technology and Business has seen significant increase in enrollments this academic year compared to Fall 22. The addition of several sections to increase student demand in many departments, however there were no class cancellations this semester demonstrating the enrollment increase. The first time in three years advanced manufacturing day returned to campus with over 350 students as well as the business awards and entrepreneurship pitch conference. The recent hiring of the CE outreach specialist should support the need to promote our programs.

Q22. Please provide a summary of your division's/area's **greatest challenges** since the last Fall 2022 Update Year PAR. (300 words)

The greatest challenges we face in Applied Technology and Business include the need to secure a faculty member to support ADMJ/PLGL which currently has one full time faculty member supporting both programs. The additional need to increase adjunct faculty to meet the dual enrollment needs of our K12 partners while meeting the needs of potential students to the college. Maintaining classified staff in key positions is an important factor of the success in the division and how students are supported.

Q23.

Goals and Resource Requests for Your Dean's/VP's Office

Context: Your office also established goals, please look at this sheet to see the goals that you first established in Fall 2021 and updated or confirmed in Fall 2022.

Q35. So far, what is going well regarding completing your office's goals? Please include reflections on achievement of outputs or outcomes.

The recruitment and retention of more diverse students is increasing in the program and adds value to the President's goal as it pertains to DEI. The new Fire training center was completed this year and the programs graduated the first cohort at the facility. Recruitment of more diverse faculty has been a discussion and we were able to hire diverse PT faculty and classified professionals this year.

Q24. What are some challenges regarding completing your office's goals? Please include reflections on challenges with producing outputs or outcomes so far.

There are challenges with the Fire training center with available space on site as some classes are still being held at Chabot. There is a plan to eventually acquire more space at the site and build out for future use. The viable candidate pool to ensure a diverse workforce and the process of hiring is challenging as we are losing potential candidates to higher paying positions elsewhere.

Q39. *Note: if you need to amend one of your office's PAR goals, please email the adapted goals to Na Liu nliu@chabotcollege.edu

Context: You will need to enter resource requests for your own division's/VP's offices into Fall 2023 Resource Request Submissions.

Q36. How do these requests support the goals in your division/area?

Location Data

Location: (37.6403, -122.0667)

Source: GeoIP Estimation